

## **DRAFT**

**Minutes** of the Annual General Meeting of Spreyton Parish Council held in the Village Hall on Tuesday 21<sup>st</sup> May 2019 at 7.30 pm.

**Present:** K Gallop, D Hawking, J Lee, R Hawking, M Noble, J Talbot, D Hawkins and C Wootton (Clerk).

### **1 Election of Officers**

1.1 K Gallop was proposed as Chairman by D Hawking, seconded by J Talbot and elected unanimously.

1.2 D Hawking was proposed as Vice Chairman by K Gallop, seconded by J Talbot and elected unanimously.

**2 Apologies:** P Ridgers (WDBC).

### **3 Minutes of the meeting held on 19<sup>th</sup> March 2019**

3.1 Having been previously circulated the minutes were approved and signed.

### **4 Matters arising:**

4.1 There have been no further developments in the Highfield Garage planning application.

### **5 Interests in Agenda items/Dispensations/Authorisation of Dispensations**

5.1 There were no interests in Agenda items.

5.2 It was resolved that the Clerk be empowered to grant dispensations during the life of the Council.

### **6 Internal Auditors Report, Annual Governance Statement, Accounting Statements 2018/2019, Certificate of Exemption from External Audit**

6.1 The Internal Auditors Report was circulated and accepted.

6.2 The Annual Governance Statement was completed and signed by the Chairman and Clerk.

6.3 The Accounting Statements for 2018/2019 were approved and signed by the Chairman and Clerk.

6.4 As the debit and credit turnover for the year were both below £25k the Certificate of Exemption from External Audit was signed by the Chairman and Clerk.

### **7 Review and renewal of insurance**

7.1 The level of insurance cover was considered adequate.

7.2 It was resolved to renew the insurance with First Direct.

### **8 Link Committee**

8.1 The next meeting is on 20<sup>th</sup> June 2019.

### **9 Den Brook Community Fund**

9.1 The next meeting is in August and bids for funds need to be submitted by the end of July.

### **10 Planning matters**

10.1 The proposed development at Langdown Farm is for accommodation that cannot be described as affordable. Also access to the road is unsatisfactory. The Chairman will respond to WDBC Planning.

### **11 New Bank Mandate Arrangements/Online Banking**

11.1 In view of the lack of Nat West branches locally the Chairman will try to set up Online Banking.

**12 Accounts to pay:** None.

Cheques drawn:

478	21.05.19	C E Wootton	£31.20 (WDBC or bin emptying)
479	21.05.19	Spreyton Village Trust	£70.00 (hall hire)
480	21.05.19	Phillip Parker	£25.00 (internal audit fee)
481	21.05.19	DALC	£99.89 (annual membership)

The meeting closed at 8.45 pm.