

**Minutes** of the Annual General Meeting of Spreyton Parish Council held in the Village Hall on Wednesday 17<sup>th</sup> May 2016 at 7.30 pm.

**Present:** K Whitaker, D Hawking, E Osborn-Hodge, M Leonard, K Gallop, J Talbot, J Lee and C Wootton (Clerk).

**1 Election of Officers**

1.1 Cllr Whitaker was proposed as Chairman by Cllr Hawking, seconded by Cllr Osborn-Hodge and elected unanimously.

1.2 Cllr Hawking was proposed as Vice Chairman by Cllr Leonard, seconded by Cllr Talbot and elected unanimously.

**2 Apologies:** None.

**3 Minutes of the meeting held on 15<sup>th</sup> March 2016.**

3.1 Having been previously circulated the minutes were agreed and signed.

**4 Matters arising:** It has not been possible to arrange a meeting with S Dawe re highways.

**5 Interests in Agenda items:** None.

**6 Section 106 applications progress**

6.1 The applications for refrigerated cabinet for the shop and Village Hall items have been approved.

6.2 A request for funds for the tree seat will be submitted.

**7 Completion of Annual Governance Statement and Approval of Accounts to 31<sup>st</sup> March 2016**

7.1 The AGS was completed and signed by the Chairman and the Clerk.

7.2 The Accounts were approved and adopted.

**8 Review and renewal of insurance**

8.1 The level of insurance was considered adequate and it was resolved to renew.

**9 Tree seat on Village Green**

9.1 It was decided not to have a commemorative plaque on the seat.

**10 Bus shelter refurbishment**

10.1 Cleave Collins will undertake the refurbishment and Cllr Leonard will obtain details of the cost of materials from him.

10.2 The Chairman will write a letter of thanks to Cleave for his efforts around the parish.

**11 Request for grant to Chagford Youth Cricket Schools Programme**

11.1 A request for a grant of £500 has been received. It was considered that a request to the school and the PTA would be more appropriate.

**12 Den Brook Community Liaison Meeting**

12.1 The road has been adopted. The no right/left turn notices are often ignored.

12.2 There is no DCC representative on the Committee. Work is on schedule.

**13 Planning matters**

13.1 Cllr Gallop will seek further clarification from the LPA re the Dragdown development.

**14 Accounts to pay:** Community First Trading £185.73 (insurance premium)

Cheques drawn:

434	6.04.16	C H Jones & Son	£108.00 (installing tree Seat)
435	6.04.16	DALC	£88.26 (annual subscription)
436	17.05.16	Community First Trading	£185.73

The meeting closed at 8.40 pm.